

2012 Application for Homes4NC Director

The NCAR Housing Opportunity Foundation (Homes4NC) was formed by the NC Association of REALTORS® (NCAR) in 2004 as a 501(c)(3) public charity to increase housing opportunities for low- and moderate-income North Carolinians.

While Homes4NC is a wholly-owned entity of NCAR, it is governed by a separate Board of Directors comprised of 17 voting members, including: 8 REALTORS®, 2 Association Executives, 6 At-large (3 from housing-related industries) and the NCAR Treasurer.

Directors are appointed in late-fall by the current NCAR Leadership Team for terms beginning on January 1 of the following year. Director positions carry a three-year term, so each year several positions become available.

The following positions will be appointed for terms from Jan. 1, 2012 to Dec. 31, 2014:

- 3 REALTOR® positions
- 1 Association Executive position
- 2 At-large positions
- Applicants from the following NCAR regions will receive highest priority: Regions 1, 3 and 4

It has been the practice of the Homes4NC Nominating Committee to recommend candidates for appointment based on experience with housing affordability issues and advocacy, community involvement and demonstrated leadership in the real estate industry. Additionally, starting with 2012 appointments, the Homes4NC Board of Directors will strive to have representation from all of NCAR's regions.

Deadline for receiving applications: Sept. 30, 2011

Return completed applications to Diane Greene at dgreene@ncrealtors.org or fax to 336-299-7872. Questions can be directed to Diane at 336-808-4234.

I have reviewed the Homes4NC Director Responsibilities (next page) and agree that, if appointed, I will complete the responsibilities to the best of my abilities.

I certify that all of the information contained in this application is accurate as of the date below.

I further certify that, neither I nor any company in which I am sole proprietor, general partner or corporate officer, is involved in any bankruptcy or insolvency proceedings or has been adjudicated bankrupt in the past three (3) years; and that I have not been found by a court, licensing authority or other lawful authority to be in violation of any civil rights laws or other laws prohibiting unprofessional conduct.

Candidate Signature

Date

Homes4NC Director Responsibilities

Develop and promote the mission of Homes4NC and set policies for its operation, ensuring that the provisions of the organization's charter and governing laws are followed.

- Stay well-informed about Homes4NC, including its mission, bylaws, financial standing, major programs and events. Keep abreast of issues that will impact Homes4NC's ability to meet its mission.
- Attend at least 75% of the regular meetings of the Board of Directors. Contact the Director in advance if you will not be in attendance.
- Actively participate with other board members to build a collegial working relationship that contributes to consensus.
- Assist in the recruitment of board members, volunteers and committee members to augment the board.

Develop the strategic direction for Homes4NC's programs and initiatives – both year to year and long-term – to ensure successful completion of its mission.

- Attend the annual day-long board planning retreat.

Ensure the financial solvency of Homes4NC by providing adequate resources for its operations, programs and mission.

- Make a significant personal financial contribution at a level you would consider generous.
- Attend all major Homes4NC fundraising events and serve as a volunteer on at least one.
- Generate support from friends, associates, companies you do business with, leaders in your community and other contacts.
- Create and implement individual development plan with Director.

Serve as an Ambassador and Advocate for Homes4NC and its programs.

- Develop and maintain communication links within your community to promote Homes4NC and to provide feedback to Homes4NC from the community.
- Notice community activities and developments that may impact Homes4NC and/or its programs and bring them to the attention of the Director and other Board members.
- Make at least one presentation annually to educate an audience on Homes4NC.
- Expand Homes4NC's network through friends, relatives and colleagues.

Serve actively on at least one Homes4NC committee that will benefit from your expertise and fulfills your interest for accomplishing the mission.

Support and assist staff with accomplishing the mission of the organization.

CONFIDENTIAL APPLICATION FOR APPOINTMENT – 2012

INSTRUCTIONS

Type or print in dark ink. Complete each section fully. Limit answers to the available space.

I. PERSONAL DATA

Full Name _____ Nickname _____

Firm/Organization Name _____

Business Address _____

Home Address _____

Business Phone _____ Home Phone _____

E-mail Address _____ Fax _____

Hobbies: _____

Professional Designations/Certifications: _____

For REALTORS® & Association Executives

Local Board Affiliation: _____ Year Licensed _____

Real Estate Specialty (*i.e. residential, commercial, appraisal, etc.*) _____

Real Estate Designations Earned _____

II. WORK EXPERIENCE

Current Firm/Organization Name _____

Title _____ Service Date _____

A. Briefly describe your responsibilities in your job:

B. If at current job less than two years, list previous work experience for previous 5 years (*include active military duty*):

<u>Organization/Firm</u>	<u>Title/Responsibility</u>

C. Business/Professional Affiliations (*Include leadership positions at local Board of REALTORS® and/or NCAR, civic and community organizations, and public office appointments.*)

<u>Name of Group</u>	<u>Positions Held or Assignments</u>	<u>Period of Affiliation</u>

III. EXPLANATION OF INTEREST

Why do you want to serve as a Director of Homes4NC?
